

Thursday, November 29, 2018

Minutes of the meeting of the Comox Valley Regional District (Comox Strathcona Waste Management) Board of Directors held on Thursday, November 29, 2018 at the Campbell River Maritime Heritage Centre, 621 Island Highway, Campbell River, BC commencing at 9:30 am.

MINUTES

Present:

Chair:	B. Wells	City of Courtenay
Vice-Chair:	A. Hamir	Lazo North (Area 'B')
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area 'A')
	J. Abram	Discovery Islands - Mainland Inlets (Area 'C')
	M. Babchuk	City of Campbell River
	J. Colborne	Village of Zeballos
	C. Cornfield	City of Campbell River
	D. Frisch	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area 'C')
	D. Hillian	City of Courtenay
	R. Kerr	City of Campbell River
	B. Leigh	Oyster Bay – Buttle Lake (Area 'D')
	A. Adams	City of Campbell River
	M. Davis	Village of Tahsis
	B. Unger	Village of Gold River
	G. Whalley	Kyuquot – Nootka/Sayward (Area 'A')
Alt. Directors:	B. Ives	Village of Sayward
	W. Cole-Hamilton	City of Courtenay
	K. Dahl	City of Campbell River
	A. Bissinger	Town of Comox
	G. Sproule	Village of Cumberland
	N. Minions	Town of Comox
Staff:	B. Dunlop	Corporate Financial Officer
	R. Dyson	Chief Administrative Officer
	M. Rutten	General Manager of Engineering Services
	J. Warren	General Manager of Corporate Services
	J. Martens	Manager of Legislative Services

Absent:

Directors:	N. Anderson	Cortes (Area 'B')
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ATTENDANCE:

Director Arbour was not in attendance when the meeting was called to order.

ADOPTION OF MINUTES:

J. Colborne/B. Unger: THAT the Comox Valley Regional District (Comox Strathcona waste management) board minutes dated October 11, 2018 be adopted.

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Carried

REPORTS:**ORIENTATION - COMOX STRATHCONA WASTE MANAGEMENT**

E. Grieve/D. Frisch: THAT the report dated November 23, 2018 regarding the history and overview of the Comox Strathcona Waste Management service be received.

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Carried

Director Arbour joined the meeting at 9:50 am and was present for the vote.

R. Dyson, Chief Administrative Officer; A. McGifford, Senior Manager CSWM Services, and J. Warren, General Manager of Corporate Services, provided an overview of the Comox Strathcona Waste Management service.

COMOX STRATHCONA WASTE MANAGEMENT ADVISORY COMMITTEE MINUTES

M. Babchuk/J. Colborne: THAT the Comox Strathcona Waste Management Advisory Committee minutes dated November 15, 2018, be received.

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Carried

BIO-SOLID LEACHATE TREATMENT AND REVENUE

B. Leigh/M. Babchuk: THAT the report dated November 22, 2018 providing information related to an operational arrangement between the Comox Valley Regional District sewage service and the Comox Strathcona Waste Management service that will result in efficient delivery of service through synergies and revenues to the CSWM service be received.

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Carried

2019-2023 PRELIMINARY FINANCIAL PLAN – CSWM SERVICE - FUNCTION 391

B. Leigh/J. Colborne: THAT the report dated November 23, 2018 regarding the preliminary 2019 – 2023 Financial Plan and work plan highlights for the Solid Waste Service, Function 391 be received.

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Carried

NAY: J. Abram

A. McGifford, Senior Manager CSWM Services and K. Douville, Manager of Financial Planning, provided an overview of the report dated November 23, 2018 regarding the preliminary 2019 – 2023 Financial Plan and work plan highlights for the Solid Waste Service, Function 391.

B. Leigh/C. Cornfield: THAT in accordance with the Comox Valley Regional District procurement policy dated January 23, 2018, the following capital project be identified as a procurement requiring board approval:

- Comox Valley Waste Management Landfill Compactor
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Carried

COMOX STRATHCONA SOLID WASTE ADVANCED TECHNOLOGY SELECT COMMITTEE

J. Colborne/B. Unger: THAT the report dated November 22, 2018 regarding appointments to the Comox Strathcona Solid Waste Advanced Technology Select Committee to fill the two vacancies following the 2018 general local elections be received.

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Carried

A. Adams/M. Babchuk: THAT the following members be appointed to the Comox Strathcona Solid Waste Advanced Technology Select Committee to fill the two vacant positions:

- Director Hamir; and
- Alternate Director Bissinger;

AND FURTHER THAT Alternate Director Cole-Hamilton replace Chair Wells on the Comox Strathcona Solid Waste Advanced Technology Select Committee.

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Carried

A. Adams/M. Babchuk: THAT the Terms of Reference for the Comox Strathcona Solid Waste Advanced Technology Select Committee be brought forward to the January 10, 2019 meeting for consideration.

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Carried *NAY: C. Cornfield*

PROCUREMENT REQUIREMENTS FOR ADVANCED TECHNOLOGY

J. Colborne/M. Babchuk: THAT the report dated November 22, 2018 regarding the procurement requirements to pursue a Solid Waste Advanced Technology (SWAT) as an alternate waste disposal method and to summarize and highlight previous analysis, be received.

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M. Rutten, General Manager of Engineering Services, provided an overview of the report dated November 22, 2018 regarding the procurement requirements to pursue a Solid Waste Advanced Technology (SWAT) as an alternate waste disposal method.

A. Adams/B. Unger: THAT the report dated November 22, 2018 regarding the procurement requirements to pursue a Solid Waste Advanced Technology (SWAT) as an alternate waste disposal method and to summarize and highlight previous analysis as requested by the Board be deferred to the February 7, 2019 regular meeting.

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Carried *NAY: C. Cornfield*

NEW BUSINESS:

ASSOCIATION OF VANCOUVER ISLAND COASTAL COMMUNITIES (AVICC) SPECIAL COMMITTEE ON SOLID WASTE MANAGEMENT

B. Leigh/A. Adams: THAT the correspondence dated November 21, 2018 from Liz Cookson, Secretary-Treasurer, AVICC, requesting the appointment of a representative from the Comox Valley Regional District to the Special Committee on Solid Waste Management, be received.

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Carried

Director Cornfield left the meeting at 12:21 pm.

D. Frisch/A. Adams: THAT Director Hamir (appointee) and Alternate Director Bissinger (alternate) representing the Comox Valley Regional District be appointed to the Association of Vancouver Island Coastal Communities Special Committee on Solid Waste Management.

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Carried

TERMINATION:

A. Adams/J. Colborne: THAT the meeting terminate.

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Carried

Time: 12:33 pm.

Confirmed this _____ day of _____ 20__:

Bob Wells

Chair

Certified Correct and Recorded By:

Jake Martens

Manager of Legislative Services